

REGISTRATION FORM

Please print clearly in **BLOCK CAPITALS**
and use one form per person

PERSONAL DETAILS

Title:	Surname:	Given Name:
Organisation:		
Position:		
Postal Address:		
Country:	Postcode:	Phone:
e-mail address:		Fax:
Name preferred on delegates badge:		
Special dietary requirements:		
Institute of Hospitality in HealthCare Ltd Membership Number (if applicable)		
Are you happy for your contact details to be shared with participants of this Conference? <input type="checkbox"/> YES <input type="checkbox"/> NO		

CONFERENCE REGISTRATION COSTS:

Early Bird – Registration up to the COB on the 6 August 2010

	Member	Non-Member
Early Bird Registration Note: Early bird registration closes COB 6 August, 2010	<input type="checkbox"/> \$680.00 On Line	<input type="checkbox"/> \$735.00 On Line
Early Bird Registration Note: Early bird registration closes COB 6 August, 2010	<input type="checkbox"/> \$720.00 off line or payment by cheque	<input type="checkbox"/> \$ 775.00 off line or payment by cheque

Registrations after the COB on the 6 August 2010

	Member	Non-Member
Full Registration	<input type="checkbox"/> \$735.00 On Line	<input type="checkbox"/> \$790.00 On Line
Full Registration	<input type="checkbox"/> \$775.00 off line or payment by cheque	<input type="checkbox"/> \$830.00 off line or payment by cheque

Note: Full Registration includes entry to all day sessions, evening functions including the Welcome Party and all meals including both breakfasts and the Conference Dinner

ONE DAY ONLY REGISTRATIONS

	Member	Non-Member
Full Registration	<input type="checkbox"/> \$260.00 On Line	<input type="checkbox"/> \$295.00 On Line
Full Registration	<input type="checkbox"/> \$280.00 off line or payment by cheque	<input type="checkbox"/> \$315.00 off line or payment by cheque

Note: Day only registration is valid for the day selected of the conference program and will include access to all sessions on the chosen day.

It will also include all meals between sessions, with the exception of breakfast.

Full day registration does not include entry to the evening functions.

Entry to the social events will incur additional costs, see below.

Day passes can be shared within your organisation, however your day pass must be displayed by the delegate throughout the whole day

Day passes may be left at the Registration Office for the next person



#EXTRA TICKET COSTS

Events and Program selection and Ticket Selection:

As a Full Registration Delegate, i.e. you have registered for the full three days, your package will include entry to all sessions and functions, to facilitate catering please select those sessions you wish to attend.

Social Events

You may purchase additional tickets for social events, subject to availability. Please indicate clearly the number of extra tickets you require.

Event	Cost per ticket	Qty	Total Cost
Welcome Cocktail Party at the Zoo with Wang Wang and Funi Wednesday 8th September	\$90		
National Conference Annual Dinner 'Just a little Panda-monium' Thursday 9th September	\$120		

SOCIAL EVENTS

<input type="checkbox"/> YES <input type="checkbox"/> NO	Welcome Party at the Zoo Wednesday 8th September, 17.30hrs
<input type="checkbox"/> YES <input type="checkbox"/> NO	Breakfast in the Ballroom with Dr Chris West Thursday 9th September 07.30hrs
<input type="checkbox"/> YES <input type="checkbox"/> NO	IHHC National Conference Annual Dinner Thursday 9th September 19.00hrs

TOURS

<input type="checkbox"/> YES <input type="checkbox"/> NO	Tour 1: Haighs Chocolates and Beerenberg Jam factory 08.30 to 12.00hrs
<input type="checkbox"/> YES <input type="checkbox"/> NO	Tour 2: "Innovation in Wash up, Manual Handling and Waste Solutions" at the Royal Adelaide Hospital 08.30 to 12.00hrs
<input type="checkbox"/> YES <input type="checkbox"/> NO	Tour 3: Maggie Beer's Farm Shop in the Barossa 08.30 to 13.00hrs * Note 13.00 return time to Conference Venue
<input type="checkbox"/> YES <input type="checkbox"/> NO	Tour 4: "Sita Environmental Solutions" 08.30 to 12.00hrs *Departs at 8.00 am and includes a light breakfast

TAX INVOICE: ABN: 64 005 887 570

Please note that it is essential for all participants to send in a completed individual registration form together with payment of registration fees.

BREAKOUT SESSIONS THURSDAY 9TH SEPTEMBER

Session 1 – 10.30 to 11.10	
<input type="checkbox"/> YES <input type="checkbox"/> NO	Robert Wilkins – “Customer Service as the heart of facilities management: catering & retail services supporting a modern specialist children’s hospital ”
<input type="checkbox"/> YES <input type="checkbox"/> NO	Marilyn Paris – ‘Nutrition and Related Considerations in a Palliative Approach’
<input type="checkbox"/> YES <input type="checkbox"/> NO	David Healey – ‘Leadership and Cultural Change – When you truly believe in the potential of people, the rest is just logistics’
Session 2 – 11.15 to 11.55	
<input type="checkbox"/> YES <input type="checkbox"/> NO	Natalie Robinson – “Planning, designing, procuring and commissioning new facilities as part of a long-term redevelopment programme”
<input type="checkbox"/> YES <input type="checkbox"/> NO	Jamie Wan – ‘An Introduction to FEST Foodservice Environmental Sustainability Tool’
<input type="checkbox"/> YES <input type="checkbox"/> NO	Andrew Grant – ‘Food Waste: Where does it come from? Where does it go? What should we do with it’
Session 3 – 12.00 to 12.40	
<input type="checkbox"/> YES <input type="checkbox"/> NO	Michael Neilsen and Camilla Bitz – “Rapid Video Learning”
<input type="checkbox"/> YES <input type="checkbox"/> NO	Karen Abbey – ‘Redesigning Aged Care Catering using Technology – System changes to align the service to focus on residents and create home like environment’
<input type="checkbox"/> YES <input type="checkbox"/> NO	Jamie Wan – ‘An Introduction to FEST Foodservice Environmental Sustainability Tool’

REGISTER ONLINE at www.ihhc.org.au

FAX OR POST

Please complete this form and send to the IHHC Secretariat, CLEMS, on FAX 03 9416 0636 or POST to the IHHC National Secretariat, CLEMS, Suite 5, Gore Street, Fitzroy, Victoria 3065.

Registration Fees (including GST)
See above

PAYMENT METHODS

Please complete ALL the following details.

Total of Registration
and any extra tickets: \$

CHEQUES

Please make your cheque payable to IHHC and send to the National Secretariat, CLEMS Suite 5, Gore Street, Fitzroy, Victoria 3065.

EFT PAYMENTS

Account Name: IHHC BSB: 083 232
Account No: 1591711012

CREDIT CARDS ACCEPTED VISA AND MASTERCARD

Cardholders Name:															
Card Number															
Expiry Date:															
Cardholders Signature:															
Amount: \$															

Cancellation Policy and Your Privacy

If you or any of your registered delegates are unable to attend for any reason, you may cancel your registration, in writing, up to 21 days prior to the Conference to the IHHC National Secretariat and receive a refund minus a \$50 administration fee.

Cancellations 21 days or less from the start of the Conference will incur a 100% cancellation fee. A substitute delegate is welcome at no extra charge; however the name and details of the substitute person must be forward to the Organising committee at least 5 working days prior to the event.